



## PPD Optics Manufacturing Manager Job Description – 5/21/2020

Perkins Precision Developments (PPD) is a small, growing business with a positive, family atmosphere, conveniently located near I25 and Hwy 66. The company culture is team and career oriented, where every individual is valued and contributes to the success of the whole group.

We are looking for a dedicated Optics Shop Manager who would oversee the fabrication of optical components including the overall direction, scheduling, and growth of the Optics Manufacturing Department.

Employment Type	Full-Time
Education	High school diploma minimum
Experience	10+ years hands-on optical fabrication or 8+ along with supervisory management

Essential Job Functions include the following, but are not limited to:

- Carry out supervisory responsibilities in accordance with PPD policies and applicable laws
  - assisting with interviewing and hiring new employees
  - training and overseeing employees and appraising their performance
  - planning, assigning, and directing work
  - addressing complaints and resolving problems
- Produce products to laser quality finish standards and with minimal scrap or rework
  - Process (grind, polish and inspect) spherical and flat glass and/or crystalline materials
  - Proper cleaning and handling of critical and fragile optical components
- Analyze failures, determine root cause, and initiate appropriate corrective actions
- Coordinate and/or perform routine calibration and maintenance of manufacturing equipment
- Monitor yields and assist with implementing continuous process improvements

### Qualifications

- Must be detail conscious and work with accuracy
- Possess good mathematical skills and mechanical aptitude
- Possess good personnel and communication skills
- Basic computer skills

Salary: Depends on qualifications and experience. Please contact us to discuss!

Perkins Precision Developments must comply with the International Traffic in Arms Regulations (ITAR) issued by the US Dept of State, Directorate of Defense Controls. Because of ITAR, PPD limits employment to US citizens or lawful permanent residents of the United States.

PPD is an Equal Opportunity Employer.